TAX DOCUMENT CHECKLIST

Use this list as a guide for pulling your tax documents together

Income

- [ ] W-2s for wages
- [ ] 1099s for interest, dividend and capital gains/losses
- [ ] 1099-Rs for pension or retirement income
- [ ] K-1s from S-Corps, Partnerships, and Trusts
- [ ] Summary of income/expenses for rental properties
- [ ] 1099-SSA for Social Security Benefits
- [ ] 1099-SA for Health Savings Account (HSA)

Deductions

- [ ] Property taxes
- [ ] 1098 for mortgage interest
- [ ] Charitable contributions/donations
- [ ] Out-of-pocket medical expenses
- [ ] Summary of childcare expenses

Business Owners

- [ ] 1099-MISC for compensation
- [ ] Profit & Loss/Balance Sheet
- [ ] Vehicle mileage (total and business use)

Education

- [ ] 1098-T for education expenses
- [ ] 1099-Q for 529 distributions
- [ ] 1098-E for student loan interest

Various/Other

- [ ] Federal and state quaterly estimated tax payments
- [ ] Traditional or Roth IRA contributions
- [ ] Closing statement (HUD-1) for sale or purchase of property
- [ ] Name, date of birth, and SSN for any new additions to the family (ex. new born, adoptions)
- [ ] Bank information for direct deposit (ex. voided check or routing and account number)

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